

1. 申請人資料 Personal Particulars of Applicant #

中文姓名(須與香港身份證相同) _____	身份證號碼 HKID Card No. _____ ()
英文姓名 Full Name in English (Same as HKID Card) _____	性別 Gender _____
出生日期 Date of Birth ____ (日 D) ____ (月 M) ____ (年 YYYY) 年齡 Age ____	手提電話 Mobile No. _____

2. 申請事項 Application Item

☐ 證書或安全卡 (費用 HK\$50 一張) Certificate or Safety Card (Fee HK\$50/ each)	請註明有關課程名稱及編號 Please Specify the Course Name and Code _____ _____ _____
☐ 收據 (費用 HK\$100 一張) Receipt (Fee HK\$100/ each)	
☐ 其他證明書 (費用 HK\$100 一張) Other Supporting Document / Letter (Fee HK\$100/ each)	
* 請 ✓ 選一項 *Please ✓ one option.	

3. 申請原因 Reason for Application

☐ 遺失 (申請證書或安全卡需附報案紙) Lost (A police report must be provided when applying for a replacement Certificate or Safety Card.)
☐ 損毀 (需附舊證書/收據/證明書) Damaged (The original damaged Certificate / Receipt / Supporting Document must be provided.)
☐ 更改姓名 (需出示身份證正本及改名契正本) Change of Name (An original HKID card and original Deed Poll must be provided.)
☐ 其他 (請註明): Others (Please specify): _____
* 請 ✓ 選一項 *Please ✓ one option.

收集個人資料聲明

本人確認已閱讀並明白《收集個人資料聲明》(「聲明」) 及 VTC 的《私隱政策聲明》(<https://www.vtc.edu.hk/tc/home/privacy.html>)。

☐ 本人不同意 VTC 及其機構成員使用本人的個人資料，包括姓名、流動電話號碼、通訊地址及教育程度，以提供有關 VTC 及其機構成員所提供的課程、入學及活動的直接促銷資訊。本人明白本人可隨時撤回此項不同意。

Personal Information Collection Statement

I acknowledge that I have read and understood the Personal Information Collection Statement ("PICS") and VTC's Privacy Policy Statement (<https://www.vtc.edu.hk/en/home/privacy.html>).

☐ I **do not agree** to VTC and its member institutions using my personal data, including my name, mobile number, correspondence address and education level, for providing direct marketing information in relation to programmes, admissions and events offered by VTC and its member institutions. I understand that I may withdraw this decision at any time.

申請人簽署 Signature : _____ 日期 Date : _____

只 供 職 員 專 用 INTERNAL USE ONLY		
HK\$	R#	收件日期

學員正本收據簽收 Official Receipt Collection	學員補領文件簽收 Re-issuance Document(s) Collection
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